

**SAINT ANSELM PARENT CLUB**

**EXPENSE REIMBURSEMENT FORM**

In order to receive reimbursement for your St. Anselm School Parent Club Expense, please complete the following, **WITH RECEIPTS ATTACHED**:

DATE: \_\_\_\_\_ RELATED PARENT CLUB EVENT: \_\_\_\_\_

CHECK PAYABLE TO: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

MAIL TO: \_\_\_\_\_  
\_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_

**I certify that this reimbursement is being requested and authorized for a Parent Club activity:**

**SIGNATURE:** \_\_\_\_\_

This form can either be left with Darlene in the School Office or please mail to:

St. Anselm Parent Club  
c/o Laura Piroso  
11940 Oakwood Lane  
Chesterland, OH 44026

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